In order to receive internship credit, as well as a full payment, you must perform all of the following tasks:

1. You must work a minimum of 340 hours during the spring and fall semester and 440 for the summer.
2. You must complete an internship application form (Word .doc) and return it to the CIDSE Advising Center and complete all paperwork required by Advising.
3. You must submit progress reports as specified by your Intel manager, with a copy to your faculty sponsor.
4. You will be required to make an oral presentation to Intel managers and ASU faculty at the end of the first semester of your internship. This presentation should be submitted to your faculty sponsor. NOTE: If all reports are not completed by the end of the semester, academic credit will be withheld and an incomplete grade will be posted. Also, if your internship has been renewed, you will not be able to start until all reports are completed.
5. You must comply with all other requests for information throughout the semester.